

SLCT Studio Use Policies & Procedures

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The purpose of public access, or community cable television in Sterling and Lancaster is to enhance the exchange of information among residents.

Sterling-Lancaster Community Television, Inc. (SLCT) was formed to provide Sterling and Lancaster residents, organizations, agencies, and institutions with non-commercial television productions and related services

SLCT is administered by a volunteer Board of Directors and is a 501(c)3 organization.

SLCT administers two channels each for Sterling and Lancaster that appear on Comcast channel 8 for public programming and channel 22 for government programming.

Studio Use Required Rules

Not following the required rules could affect your membership at SLCT. Disciplinary actions may be taken such as revoking your privileges to use equipment and studio if rules are not followed.

1. All studio and equipment requests must be approved by an SLCT staff member. Please notify SLCT if you are unable to make your studio time or will be late.
2. An SLCT member should be present at all times while you are in the studio.
3. Members may only use equipment they are trained on or with direct supervision of an SLCT staff member.
4. No food or drink is allowed around the equipment. Food and drinks is to be placed on table or counters.
5. Do not download or install any unauthorized software on studio computers or iPad.
6. Do not unplug anything that you did not plug in yourself.
7. You are responsible for your own media. Project drives are available by request to store media.
8. Permission is required to bring in outside equipment.
9. Keep wires safely out of the way, or gaff taped to avoid trip hazards.
10. If equipment malfunctions, please alert SLCT staff member immediately. Do not try to fix it yourself.

11. Smoke/fog machines, confetti, glitter, fire, or other destructive, or difficult to clean objects are not permitted.
12. You will be held responsible for any and all damages, caused by you or your party, to studio or equipment.